

GRAFTON-MIDVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES REGULAR MEETING

August 13, 2024

President Ted Schriver called to order the regular meeting of the Grafton-Midview Public Library Board of Trustees at 7:16 pm. Roll call: Joe Urig, Mindy Harris, Evelyn Hemmingsen, Ted Shriver, Corey Heredos, and Clare Gallaher. Library Director Adele Infante, Fiscal Officer Lorie Scheer, and staff members John Kenny and Pam Myers also attended. Angela Carter arrived at 7:25 pm.

Adjustments to the Agenda

None

Recognition of Visitors

Andrew Lipian, Special Projects Coordinator, Village of Grafton

Comments by the President

President Ted Schriver shared that he recently met with Andrew Lipian to update him on the Library's progress in planning for future expansion. He also noted the Library's presence at future community events, including a Midview School Rally and the Lorain County Fair.

Public Comments

Andrew Lipian spoke on the Village's support for keeping the Library in the Village and their openness to partner with the Library in the future.

Meeting Minutes

Evelyn Hemmingsen moved, and Mindy Harris seconded to accept Resolution # 24-8-1, approving the minutes from the Board of Trustees Regular Meeting on July 9, 2024. All voted aye. Motion carried. Joe Urig abstained.

Fiscal Officer's Report

Lorie Scheer presented and reviewed the following financial reports at the meeting: Bank Report, Revenue Report, Expense Report, and Check Register for July 2024. Discussion followed.

Lorie reported minor adjustments to the Public Library Fund. Discussion followed.

President Ted Schriver stated that the July 2024 financial reports were received, reviewed, and ready to file for audit.

Director's Report

Adele Infante shared additional reports: Web & Social Media for July 2024 and Adult Summer Reading Program Summary for 2024.

Adele asked which board members could attend the October 3rd Lorain County Library Trustees Meeting. Mindy Harris, Evelyn Hemmingsen, and Ted Schriver agreed to participate.

Adele detailed the Library's 80th Anniversary celebration on September 21 and asked the Board for bakery donations.

Adele announced staff departures following the resignations of Administrative Assistant Tawnja Hammond and temporary Youth Services Associate Kelly De Gross to return to teaching. Adele also announced that Library Page Brock Greene expressed interest in a Youth Services position and will begin training for the Associate position.

Pam Myers provided information about the Youth Services department and detailed the source of program ideas, the types of programs offered, the planning documents used, recent programs offered, and future programs planned. A discussion followed.

Committee Reports

Building Committee: Simplified Facilities scheduled a bollard replacement on the parking lot side of the building.

Finance Committee: no updates.

Personnel Committee: no updates.

Planning Committee: Ted provided updates on the Demby property as a potential site for future library expansion. There were no updates for the school site. Discussion followed.

Adele asked for a deadline to add a bond issue or a tax levy to an upcoming ballot. Discussion followed.

The Board agreed to further discussions with Studio GC to determine the financial amounts to set for a bond issue/tax levy potentially in May 2025.

Social Committee: The Committee will discuss options for an upcoming staff event at the next meeting.

Midview Board of Education Meeting

Corey Heredos informed the Board about a new school district website that will include board meeting agendas and notes. A discussion followed.

The July meeting was rescheduled for the following Monday. Matt Lundy attended and included meeting notes for July with the board packet. Please see attached.

Corey Heredos plans to attend the August meeting.

Old Business

Rental property – Adele provided an update on the Eaton Township rental property including planned parking spaces as negotiations continue on the rental agreement. Discussion followed.

New Business

None


Comments for the Good of the Cause

Lorain County Fair begins next Monday, August 20.

Adjournment

Mindy Harris moved, and Corey Heredos seconded, to accept Resolution # 24-8-2 to adjourn the meeting. All voted aye. The motion carried.

Ted Schriver adjourned the regular meeting at 8:45 pm.


Chairperson


Attest