

GRAFTON-MIDVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES REGULAR MEETING

December 10, 2019

Katie Gillespie called to order the regular meeting of the Grafton-Midview Public Library Board of Trustees at 7:04 pm. Roll call: Katie Gillespie, Ed Greenwald, Angela Carter, Chris Smith, John Dixon, Joe Urig, and Evelyn Hemmingsen. Library Director Adele Infante, Fiscal Officer Lorie Scheer, and Library staff member John Kenny also attended.

Adjustments to the Agenda

Under Fiscal Officer's report: Approve the 2020 Temporary Appropriations Budget
Approve an amended 2019 Temporary Appropriations Budget

Recognition of Visitors

Katie Gillespie welcomed Ted Schriver to the meeting.

Comments by the President

Katie Gillespie commented on her and Ed Greenwald's attendance at recent Midview School Board meetings and encouraged other Board members to attend in the future.

Public Comments

None

Regular Meeting Minutes

Ed Greenwald moved, and Joe Urig seconded to accept Resolution # 19-12-1, approving the minutes as amended from the Board of Trustees Regular Meeting on November 12, 2019. All voted aye. Motion carried. Katie Gillespie abstained.

Fiscal Officer's Report

Fiscal Officer Lorie Scheer presented and reviewed the following financial reports at the meeting: Bank Report, Revenue Report, Expense Report, and Check Register for November. Discussion followed.

President Katie Gillespie stated the November 2019 financial reports were received, reviewed, and ready to file for audit.

Lorie presented the Board with the 2020 Temporary Appropriations Budget. Discussion followed.

Chris Smith moved, and Joe Urig seconded to accept Resolution # 19-12-2, approving the 2020 Temporary Appropriations Budget without amendments, as presented to the Board of Trustees.

Roll call vote: Aye No

Katie Gillespie
Chris Smith
Ed Greenwald
Angela Carter
Joe Urig
John Dixon
Evelyn Hemmingsen

Motion carried.

Lorie requested to amend the 2019 Appropriations Budget increasing the Building Fund Appropriations budget from \$40,000 to \$140,000 for the "Flip" building project completed in 2019.

Joe Urig moved, and Ed Greenwald seconded to accept Resolution # 19-12-3, approving the amendment to the 2019 Temporary Appropriations Budget as presented to the Board of Trustees.

Roll call vote: Aye No

Katie Gillespie
Chris Smith
Ed Greenwald
Angela Carter
Joe Urig
John Dixon
Evelyn Hemmingsen

Motion carried.

Ed Greenwald moved, and Joe Urig seconded to accept Resolution # 19-12-4, approving to expend up to \$27,500 for wage increases in 2020 based on the Director's recommendations. All voted aye. Motion carried.

Angela Carter moved, and Joe Urig seconded to accept Resolution # 19-12-5, approving a \$100-holiday bonus for all staff on payroll based on the Director's recommendations. All voted aye. Motion carried. Katie Gillespie abstained.

Director's Report

Adele Infante informed the Board about the first Steering Committee meeting for the Village and provided an update about proposed plans for the community. Discussion followed.

Planning Committee

Chris Smith moved, and Evelyn Hemmingsen seconded to accept Resolution # 19-12-6, approving the GMPL Strategic Plan for 2020-2023. All voted aye. Motion carried.

The Board agreed to move the discussion of the trustee by-laws to the January meeting.

Personnel Committee


Angela Carter made a motion to move into executive session to discuss personnel matters. Chris Smith seconded the motion. With a unanimous decision, the board entered into executive session at 7:53 pm and ended at 8:14 pm.

Angela Carter moved, and Chris Smith seconded, to accept Resolution # 19-12-7, approving a salary of \$80,500 for the Director for 2020 with all other conditions of the previous contract. All voted aye. Motion carried.


Angela Carter moved, and Joe Urig seconded, to accept Resolution # 19-12-8, approving a salary of \$36,600 for the Fiscal Officer for 2020 with all other conditions of the previous contract. All voted aye. Motion carried.

Adjournment

Katie Gillespie called for adjournment of the regular meeting at 8:18 pm.



Chairperson



Attest

GRAFTON-MIDVIEW PUBLIC LIBRARY

BOARD OF TRUSTEES

ANNUAL ORGANIZATIONAL MEETING

December 10, 2019

President Katie Gillespie called to order the annual organizational meeting of the Grafton-Midview Public Library Board of Trustees at 8:19 pm. Roll call: Katie Gillespie, Chris Smith, Joseph Urig, Angela Carter, John Dixon, Ed Greenwald, and Evelyn Hemmingsen. Also in attendance: Library Director Adele Infante, Fiscal Officer Lorie Scheer, Ted Schriver, Library staff members John Kenny and Pam Myers.

Election of Board Officers for 2020

Joseph Urig moved to accept Resolution # 19-12-9 to approve the 2020 Board of Trustees Officers. With no other nominations, all voted aye. Motion carried.

The 2020 GMPL Board of Trustees Officers:

Katie Gillespie – President
Angela Carter – Vice President
John Dixon – Secretary

Appointment of Fiscal Officer / Approval of Fiscal Officer Bond

Chris Smith moved, and Ed Greenwald seconded, to accept Resolution # 19-12-10 to approve the appointment of Lori Scheer as Fiscal Officer for 2020 with a surety bond of \$10,000, effective from January 2020 to December 2020. All voted aye. Motion carried.

Oath of Office

Following ORC 3.22, Notary Public Pam Myers administered the Oath of Office appointing Ted Schriver to the Board of Trustees. His term will run from January 1, 2020, to December 31, 2026.

Following ORC 3.22, Notary Public Pam Myers administered the Oath of Office appointing Chris Smith to the Board of Trustees. His term will run from January 1, 2020, to December 31, 2020.

Designation of Regular 2020 Meeting Dates

The Board discussed the meeting dates for the year.

Chris Smith moved, and Ed Greenwald seconded to accept Resolution # 19-12-11 to approve the regular 2020 meetings on the second Tuesday of each month at 7:00 pm. The dates include

January 14, February 11, March 10, April 14, May 12, June 9, July 14, August 11, September 8, October 13, November 10, and December 8. All voted aye. Motion carried.

Committee Assignments for 2020

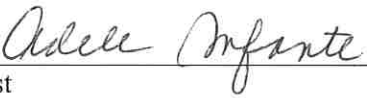
Chris Smith moved, and Angela Carter seconded, to accept Resolution # 19-12-12, adopting the attached 2020 Board of Trustees Committee Assignments as presented to the Board. All voted aye. Motion carried.

Adjournment of Organizational Meeting

With no additional action taken, Katie called for adjournment of the annual organizational meeting at 8:35 pm.



Chairperson



Attest