

GRAFTON-MIDVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES REGULAR MEETING

January 14, 2020

Katie Gillespie called to order the regular meeting of the Grafton-Midview Public Library Board of Trustees at 7:03 pm. Roll call: Katie Gillespie, Angela Carter, John Dixon, Chris Smith, Evelyn Hemmingsen, Joe Urig, and Ted Schriver. Library Director Adele Infante, Fiscal Officer Lorie Scheer, and Library staff member John Kenny also attended.

Adjustments to the Agenda

None

Recognition of Visitors

None

Comments by the President

Katie Gillespie encouraged board members to attend Midview School Board meetings and suggested making a schedule to ensure attendance at future meetings.

Public Comments

Chris Smith relayed a story about St. Mary's Parish in Elyria and their recent discovery of a bell missing since 1945. This bell will serve as the foundation of a new time capsule scheduled to open in 2020. Chris thanked the Library for donating several items to the time capsule including a popular book and recent Library photos as well as essays on what libraries will look like in 100 years.

Regular Meeting Minutes

Angela Carter moved, and Chris Smith seconded to accept Resolution # 20-1-1, approving the minutes with revisions from the Board of Trustees Regular Meeting on December 10, 2019. All voted aye. Motion carried.

Annual Organizational Meeting Minutes

Joe Urig moved, and Evelyn Hemmingsen seconded to accept Resolution # 20-1-2, approving the minutes from the Board of Trustees Annual Organizational Meeting on December 10, 2019. All voted aye. Motion carried.

Fiscal Officer's Report

Fiscal Officer Lorie Scheer presented and reviewed the following financial reports at the meeting: Bank Report, Revenue Report, Expense Report, and Check Register for December. Discussion followed.

President Katie Gillespie stated the December 2019 financial reports were received, reviewed, and ready to file for audit.

Director's Report

Adele Infante commented on the various ways patrons showed gratitude to the Library over the holiday season with cards, cookies, and other treats. She passed around these cards for the Board to see.

Adele discussed a recent meeting with the management staff at the Library and Midview School Superintendent Bruce Willingham. Bruce expressed a willingness to work with the Library and invited staff to attend monthly school meetings. The management team plans to rotate attendance at future school meetings. Discussion followed.

Adele mentioned the passing of Pat Jordan, an active patron and Friends' member for many years. Her family suggested making donations to the Library Endowment Fund in her memory. The Library has received donations of \$355 so far.

Adele received a quote for roof repair from Sibley Roofing for \$1,500 to fix leaking issues. She also scheduled Holland Computer to set up the computers on the new tables in the Children's Department.

Adele presented the Board with the December stats and Employee Safety Policy and Procedures. Discussion followed.

The Board decided to wait on taking action on the safety policy until next month after revisions are complete and additional information added.

Planning Committee

Evelyn Hemmingsen presented the Board with a draft of the Bylaws of the Board of Trustees of the Grafton-Midview Public Library. The Board reviewed highlighted sections, including bylaws on officer term limits, public notices of board meetings, nominating committees, amending by-laws, and signatures in contracts. Discussion on revisions followed.

Angela Carter moved, and Joe Urig seconded, to accept Resolution # 20-1-3, adopting the Bylaws of the Board of Trustees of the Grafton-Midview Public Library with revisions, as presented to the Board of Trustees. All voted aye. Motion carried.

Adjournment

Katie Gillespie called for adjournment of the regular meeting at 8:16 pm.

Katie Gillespie

Chairperson

Adelle Profante

Attest